

YADKIN COUNTY BOARD OF COMMISSIONERS REGULAR SESSION MINUTES

Tuesday, January 19, 2016

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners' Meeting Room of the Yadkin County Human Resources Building located at 217 East Willow Street, Yadkinville, NC on January 19, 2016 at 7:00pm.

Present were:

Chairman Kevin Austin
Vice Chairman David Moxley
Commissioner Gilbert Hemric
Commissioner Marion Welborn
Commissioner Frank Zachary

Staff present: County Attorney, Ed Powell; County Manager, Lisa Hughes; and Clerk to the Board, Tanya Gentry.

INVOCATION given by Chairman Austin.

CALL TO ORDER by Chairman Austin at 7:00pm.

PLEDGE OF ALLEGIANCE led by Courtney Elementary students: Kaitlyn Mathis, Lola Wilbanks, Ella Sizemore, Jack Ploof, and Jack Reavis.

ADJUSTMENTS TO/ADOPTION OF THE AGENDA

County Manager Hughes requested that item number 3 under Board Action be removed from the Agenda. Item number 3 pertains to applying for a CCCRC Grant and a CWRAR Grant. Further review of those grants is needed. **Commissioner Zachary made a motion to adopt the Agenda with the noted change. Vice Chairman Moxley second.**

Vote: 5/0.

PUBLIC COMMENTS

There were no speakers. Chairman Austin closed the Public Comments at 7:05pm.

APPROVAL OF MINUTES

The January 4, 2016 Regular and Closed Session Minutes were reviewed. **Commissioner Hemric made a motion to approve both sets of minutes as presented. Commissioner Welborn second.**

Vote: 5/0.

REPORTS/REQUESTS OF THE BOARD

There were no reports to the Board.

CONSENT AGENDA

Commissioner Welborn motion to approve the Consent Agenda items. Commissioner Zachary second.
Vote: 5/0.

The Consent Agenda items that were approved by the Board are as follows:

Set Fee Schedule for NC AgVentures Grant Equipment for Cooperative Extension

Cooperative Extension was awarded a NC AgVentures Grant. The funds from the grant were used to purchase a raised bed mulch layer and a waterwheel transplanter. The items are to be rented to local farmers. Prior to them being rented out, the Board will need to set the fee. Cooperative Extension proposed setting a daily rental fee of \$50.00 for each of the items. The \$50.00 fee will include the use of a trailer to transport the item. The Board adopted the revised Cooperative Extension Fee Schedule as requested.

Reclassify EMS Position #592004 from Intermediate, Pay Grade 64, to Paramedic, Pay Grade 65

EMS has an Intermediate level technician position that is vacant. Their goal is to have all of the full-time positions filled by Paramedic level technicians. In the near future, the State Office of Emergency Medical Services is going to eliminate the Intermediate Technician certification. EMS requested that their vacant Intermediate position be reclassified to a Paramedic position. The Board approved reclassifying Emergency Services Position #592004 from Intermediate, pay grade 64 (salary range \$29,925 - \$44,888) to Paramedic, pay grade 65 (salary range \$31,378 - \$47,067).

Sharp Business Systems Contract Amendment for Print Services

Sharp Business Systems provides print services to the County. The leased printer models vary from department to department. Depending on the printer model, the cost per page for black & white printing ranges from \$0.0145 to \$0.08367 and the cost per page for color printing ranges from \$0.1844 to \$0.2434. This contract amendment will decrease the overall cost per page by setting a price of \$0.01875 per page for black & white printing and a price of \$0.114 per page for color printing, regardless of the printer model. The Board approved the contract amendment and authorized the County Manager to sign it.

PUBLIC HEARING/ACTION TO SET PUBLIC HEARING

There were no public hearings or actions to set a public hearing.

BOARD ACTION

NCDHHS Letter Deeming the Yadkin County Hospital a Legacy Medical Care Facility

The NC General Assembly has amended General Statute 131E-176 (14f) to include a designation of Legacy Medical Care Facility for hospitals that were being operated by someone holding a license within the last twenty-four months but that have not continuously operated for at least the past six months. A Legacy Medical Care Facility is exempted from the Certificate of Need review process. Those seeking to operate such a Facility must give the Department of Health and Human Services written notice of their intention to acquire or reopen the Facility and they have to have the Facility operational within thirty-six months of the notice. The Board reviewed a letter requesting that the Hospital in Yadkin County be deemed a Legacy Medical Care Facility. **Vice Chairman Moxley made a motion to approve the submittal letter to the NC Department of Health and Human Services requesting the Yadkin County Hospital be deemed a Legacy Medical Care Facility in accordance with NCGS 131E-176(14F). Commissioner Zachary second.**

Vote: 5/0.

Schnabel Engineering Contract for Watershed Structure Assessments

Yadkin County has eight high risk watershed structures that will need to be assessed to meet State requirements. The Soil & Water Department was awarded a \$160,000.00 reimbursable grant to pay for the necessary assessment services. A RFQ was prepared and sent out. The Board reviewed the RFQ responses at their 12/21/2015 meeting and selected Schnabel Engineering as the most qualified firm. Before the Board tonight is the contract for Schnabel Engineering to perform the watershed structure assessments. Once the assessments of the eight structures have been completed the County will know what work needs to be done on them and can begin looking into what the costs of that work will be. The County may be able to apply for some matching grant funding to assist with the maintenance/repair costs. This contract does not include any maintenance/repair work; it is just for the required assessment services. **Commissioner Hemric made a motion to approve the contract with Schnabel Engineering in the amount of \$160,000.00 for the assessment of 8 of the watershed structures in Yadkin County. Commissioner Welborn second.**

Vote: 5/0.

CALENDAR NOTES

- 1) January 26, 2016 – Chamber of Commerce Annual Meeting at Tractor Brown's Museum. & Event Center. The reception will be at 6:00pm and the dinner will be served at 6:45pm.

MANAGER'S REPORTS/BOARD ACTION

Governor's Crime Commission Grant (GCCG)

The Sheriff's Office would like to apply for a \$24,500.00 Governor's Crime Commission Grant. The funds, if awarded to the County, will be used to purchase some security equipment and supplies. The deadline to

apply for the grant is January 29, 2016. There are no required matching funds for the grant that the County would have to provide. **Commissioner Zachary made a motion to authorize the Sheriff's Office to apply for the Governor's Crime Commission Grant and to authorize County Manager Hughes to sign it. Vice Chairman Moxley second.**
Vote: 5/0.

Food Stamps

The USDA has put requirements in place for the State of NC to meet in regards to the timely processing of applications. There is still a lot of work to be done but the average state-wide processing rate has improved over the last three months. The average processing rate had to be up to 85% by the end of December. The processing rate has to be at least 95% from now through July 2016. If the requirement is not met, the USDA could choose to remove some or all of the funding that NC receives. It is not easy to meet and maintain a 95% processing rate. The clock starts ticking as soon as the citizen drops off the first piece of paper. That can be an issue because the citizens don't always complete all the paperwork and/or provide all the documentation that is needed in a timely manner. If a citizen submits an application that is not complete then DSS has to contact them about it. While DSS is waiting on the citizen to provide the missing information the clock keeps ticking. There are issues with NCFast that can also slow the process down. Human Services has been reviewing their process to look for ways to improve timeliness here in Yadkin County. Kim Harrell has spoken about this in her monthly updates to the Board.

Fire Department & Rescue Squad Budget Meeting

County Manager Hughes had a kickoff budget meeting with the Fire Departments and Rescue Squad. Keith Vestal and Ricky Leonard assisted her with it. Twenty-four people attended the meeting. County Manager Hughes believes it was a very good meeting that was well received.

Budget Retreat

A date needs to be set for the Board's budget retreat. County Manager Hughes would like to submit Yadkin County for a GFOA Budget Book Award. To be eligible for the Award, the County is going to have to do some strategic planning. The meeting is expected to take at least four hours. Some possible dates to choose from in February are the 11th, 12th, 17th, 18th, 19th, 22nd, 24th, and 25th. The Commissioners will check their schedules to see which date will work best.

MANAGER'S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED

There were no reported Manager's budget amendments and contracts.

BOARD VACANCIES/APPOINTMENTS

Human Services Advisory Committee

There is a vacancy for a dentist on the Human Services Advisory Committee.

Joint Nursing Home and Adult Care Home Community Advisory Committee

There is a vacancy on the Committee.

COMMISSIONER COMMENTS

Commissioner Welborn stated it was good to see everyone who came tonight. The Courtney Elementary students did a good job leading the Pledge of Allegiance. He hoped we don't get snowbound this week.

Commissioner Zachary thanked everybody for coming. He commended the students from Courtney Elementary School. They did a good job. He knows one of the students and his parents. The student is a very bright young man.

Vice Chairman Moxley thanked everyone for coming out tonight. He also wanted to commend the students from Courtney Elementary School. He knows the families of two of the students fairly well. It was nice to see them here.

Commissioner Hemric thanked everyone for coming out tonight. He thanked the Courtney Elementary students for leading the Pledge of Allegiance. He thanked Jason Walker for his work on getting grant funding for projects for the County.

Chairman Austin thanked the Courtney Elementary students for leading the Pledge of Allegiance. That was a great group of children. He knows a few of them and their families. The Church he attends is in that community. They are very involved with Courtney Elementary School. It was great to see those children here tonight. He appreciates Jason Walker's work on Soil & Water issues.

Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a) (1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney. **Commissioner Hemric** second.

Vote: 5/0.

After a motion to come out of Closed Session was made and the Board was in Open Session, **Commissioner Zachary** made a motion to appoint **Dawn Vallieres** as the Interim Planning Director and authorize additional pay of \$125.00 per week. **Commissioner Welborn** second.

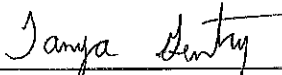
Vote: 5/0.

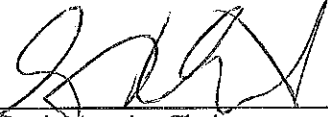
Commissioner Hemric made a motion to authorize the County Manager to approve New Atlantic Change Order Request #025 once it is completed, not to exceed \$35,000.00, with the funds coming from contingency within the construction contract. **Vice Chairman Moxley** second.


Vote: 5/0.

Commissioner Zachary made a motion to adjourn. **Vice Chairman Moxley** second.

Vote: 5/0.


Prepared by Tanya Gentry
Clerk to the Board


Kevin Austin, Chairman
Yadkin County Board of Commissioners


Date approved by the
Yadkin County Board of Commissioners